

# Sample Global Health Elective Checklist – Updated 4/2018

## Global Health Elective Approval.

- Select/Apply to a Program or Site.
- Research opportunities.
- Identify a project mentor.
- Find other residents who have gone to site and gather information.
- See “Application Requirements” and complete applications.
- Define a project of interest.
- Look into licensure requirements for site.

## International Travel Logistics

- Passport - make sure it is up to date!
- Visa requirements are country-specific. Go to [US State Department Website](#) for details or work within program (eg. HVO) to obtain.
- Organize flights, ground transfers, accommodations (must be coordinated through Partners or the scholarship program).

## Personal Logistics.

- Identify on-site (local) safety contact.
- See the [Partners Global Health Checklist](#), and “[TravelSafe Program](#)”.
- Create on-site and international communication plans (cell phone, Skype, IT access, etc.)
- Establish a currency conversion plan.
- Call your bank and credit cards and give itinerary to prevent a “fraud-alert” inadvertent closure of the accounts.

## Personal Health

- Visit the [MGH Travel Clinic](#) (617-724-6454) for advice and vaccinations.
- See [Centers for Disease Control \(CDC\) Website](#) for travel health advice and information about vaccinations required for specific sites.

## Personal Security

- Register itinerary with Embassy at <http://travelregistration.state.gov>
- Make copies of passport/visa to keep in separate (secure) place
- Communicate travel plan/itinerary, contacts to family and program.

## Education

- Educational and clinical mission
  - Review goals and objectives.
  - Prepare teaching or clinical materials.
  - Complete away program-specific paperwork, bring necessary papers from MGH.